

THE TUBNEY CHARITABLE TRUST
ACCOUNTS FOR THE YEAR ENDED
31 MARCH 2004

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Charity No. 1061480

THE TUBNEY CHARITABLE TRUST
REGISTERED CHARITY NO. 1061480
LEGAL AND ADMINISTRATIVE INFORMATION

- 1 The Charitable Trust was constituted by a Trust Deed dated 6 March 1997.
- 2 The Trustees have the discretion to apply the trust fund for such charitable purposes as they think fit.
- 3 The Trustees at 31 March 2004 were

Jonathan Robert Burchfield
Terence Derek Collins
James Ian Kennedy
René H Olivieri
- 4 The principal address of the Charity is First Floor, Front Wing, 30-31 Friar Street, Reading, RG11 DX
- 5 The Charity's Bankers are Barclays Bank PLC, PO Box 49, Wantage, Oxon, OX12 8HX.
- 6 The Investment Manager is Chiswell Associates Limited, 4 Chiswell Street, Finsbury Square, London EC1Y 4UP.
- 7 The Auditors are Critchleys, Chartered Accountants, Greyfriars Court, Paradise Square, Oxford OX1 1BE
- 8 Powers of Investment - Under the Trust Deed the Trustees have absolute discretion to invest equivalent to a beneficial owner.

REPORT OF THE BOARD OF TRUSTEES

THE TUBNEY CHARITABLE TRUST

The Board of Trustees presents its report for the year ended 31st March 2004.

Legal status

The Tubney Charitable Trust was created by Miles Blackwell by a Trust Deed dated 6th March 1997 and is a registered charity, number 1061480. Following the untimely deaths of Miles Blackwell and his wife Briony Blackwell in 2001, the charity was left the residue of their estates in their wills.

Objects

The objects of the charity are: "the relief of poverty, the advancement of education, the advancement of religion and such other charitable purposes which are exclusively charitable according to the law of England and Wales as the Trustees may from time to time determine".

Principal activities

The charity is a grant-making trust and does not carry out any other activities.

The Trustees

The charity is governed by its board of four Trustees, Jonathan Burchfield, Terence Collins, James Kennedy and René Olivieri.

Review of activities

This year has seen a decision by us as Trustees to pause and review our strategy and policies following the initial, interim phase of the charity's activities which has lasted since the deaths of our Founders in August 2001. Inevitably, this period has been one of transition, with a very significant inflow of funds (from the estates of our Founders and from a trust connected to their family) in reaction to which we commenced an open application programme based around the charity's web-site. During this phase much of our work has been focused on establishing new policies and procedures and on handling the transition from the relatively modest grant-making charity which it was during the lives of our Founders into a much more significant organisation. As Trustees we thought it right in the short term to rely upon our solicitors Nabarro Nathanson for administrative support, in order to allow us the opportunity to make important decisions on the future direction of the charity and, therefore, on its future administrative structure.

During the year covered by these accounts we continued our primary grant-making in the four programme areas which we had initially identified following the deaths of our Founders, which were -

- the natural environment and conservation;
- animal welfare;
- the promotion of access to education and the arts for the disadvantaged (primarily the disabled); and
- palliative care.

REPORT OF THE BOARD OF TRUSTEES

THE TUBNEY CHARITABLE TRUST

Our strategy review, which we conducted over the second half of the year under the benevolent and practical guidance of David Carrington, has led us to confirm our intention to distribute the capital funds of the charity within a sensible period of time (at this stage we still anticipate that this will take us some ten years or so following the deaths of our Founders, but this period is simply a guideline and is by no means set in stone). Particularly given the likely lifespan of the charity, we have confirmed that our overriding ambition is to support high-quality projects that will achieve a long-term impact that endure beyond the life of the Trust. That has led us to narrow down our work into two primary programme areas in order that we may seek to achieve a more meaningful impact than we could otherwise have hoped to achieve. Our two chosen areas are:

- the conservation of the natural environment; and
- the improvement of the welfare of farmed animals.

We may as trustees establish new initiatives from time to time in other areas but, for the time being, we shall concentrate our efforts on these two areas both of which were close to the hearts of our Founders.

As a result, we have brought to an end our programmes in Education and the Arts and in palliative care (save for any special initiatives we may take in the future in these fields). We are proud of the projects we have supported to date and will of course continue to support the multi-year projects in which we are already involved in these fields.

In July 2003 we appointed Sarah Ridley as the charity's first employee and as its Grants Director. Sarah moved from the USA to join us from her work in Washington with the National Endowment for the Humanities and has guided and steered us throughout our strategy review, while at the same time working very hard to keep the administration of the charity in good order.

The decisions made for the future direction of the charity have also enabled us to adopt a long-term approach to our administrative structure and to move away from our reliance on Nabarro Nathanson for administrative support. That has led us to a search for new premises in Reading (into which the charity moved in June 2004) and to the recruitment of three new staff - Nick Forster has moved from the Berkshire, Buckinghamshire and Oxfordshire Wildlife Trust to become our first Programme Director for the Environment, Claire Tyrrell has been appointed as our Grants Manager and Angie Seal has been appointed as our Grants Administrator. Sarah's position has been retitled as Executive Director, now that she has a team to direct!

After this year of change, which has required us to temporarily cease to accept new funding applications, my fellow trustees and I, together with our new staff team, look forward with keen interest to developing our work in our revised programme areas in the coming years.

It would be wrong to conclude this report without a note of sincere thanks to the staff at Nabarro Nathanson who have helped and supported us throughout this transitional phase, notably Catherine Small, Diane Courtney and Natalie Griffiths.

REPORT OF THE BOARD OF TRUSTEES
THE TUBNEY CHARITABLE TRUST

Risk management

The Trustees have identified the major risks which may affect the charity and have taken reasonable steps to mitigate those risks.

Reserves policy

The reserves policy of the Trustees is that their general aim is for the capital of the charity to be expended over a period of approximately ten years after the deaths of the Founders and that all available income will be distributed every year.

Investment policy

Given the limited time-frame projected for the charity's existence, the Trustees' investment policy is a risk adverse, conservative one, aiming to protect the real value of the capital while providing a reasonable income return.

Future

The Founders did not wish the Tubney Charitable Trust to exist in perpetuity, and the Trustees have therefore decided to distribute the charity's funds as soon as practicable. In order to fulfil their duties and ensure that grants are made towards suitable projects, the Trustees anticipate that it may take a period of approximately ten years after the deaths of the Founders to exhaust the charity's funds. Over the coming years the Trustees intend to administer grants in accordance with the objects of the charity, their grant making policies and the known wishes of the Founders.

**INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF
THE TUBNEY CHARITABLE TRUST**

We have audited the accounts of The Tubney Charitable Trust for the year ended 31 March 2004 which comprise of the Statement of Financial Activities, the Balance Sheet and the related notes. These accounts have been prepared under the historical cost convention as modified by the revaluation of certain fixed assets and the accounting policies set out therein.

This report is made solely to the charity's trustees, as a body, in accordance with Charities Act 1993. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of trustees and auditors

As described in the Statement of Trustees' Responsibilities, the trustees are responsible for the preparation of accounts in accordance with applicable law and United Kingdom Accounting Standards.

Our responsibility is to audit the accounts in accordance with relevant legal and regulatory requirements and United Kingdom Auditing Standards.

We have been appointed as auditors under section 43 of the Charities Act 1993 and report in accordance with regulations made under section 44 of that Act. We report to you our opinion as to whether the accounts give a true and fair view and are properly prepared in accordance with the Charities Act 1993. We also report to you if, in our opinion, the Trustees' Report is not consistent with the accounts, if the charity has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding trustees' remuneration and transactions with the charity is not disclosed.

We read the Trustees' Report and consider the implications for our report if we become aware of any apparent misstatements within it.

Basis of opinion

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made in the preparation of the accounts, and of whether the accounting policies are appropriate to the charity's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the accounts are free from material misstatement, whether caused by fraud or other irregularity or error. In forming an opinion we also evaluated the overall adequacy of the presentation of information in the accounts.

Opinion

In our opinion the accounts give a true and fair view of the charity's state of affairs as at 31 March 2004 and of its incoming resources and application of resources in the year then ended and have been properly prepared in accordance with the Charities Act 1993.

Oxford
7 July 2004

Critchleys
Chartered Accountants
Registered Auditors

THE TUBNEY CHARITABLE TRUST
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2004

	Note	2004 Total Unrestricted £	2003 Total £
INCOMING RESOURCES			
Legacies		360,406	2,181,227
Donations		14,981,919	-
Investment income		680,662	304,541
Interest		103,081	192,824
Tax recoverable		<u>8,597</u>	<u>159,340</u>
TOTAL INCOMING RESOURCES		<u>16,134,665</u>	<u>2,837,932</u>
RESOURCES EXPENDED			
Costs of generating funds			
Investment management fees		78,616	33,526
Costs in furtherance of the charities objects:			
Grants payable	2	3,337,330	7,953,965
Support costs		289,101	246,667
Management and administration	3	<u>101,563</u>	<u>68,577</u>
TOTAL RESOURCES EXPENDED		<u>3,806,610</u>	<u>8,302,735</u>
NET INCOMING/(OUTGOING) RESOURCES		12,328,055	(5,464,803)
Gains/losses on investment assets			
Realised		645,348	(58,561)
Unrealised		<u>2,373,834</u>	<u>(1,587,012)</u>
NET MOVEMENT IN FUNDS		15,347,237	(7,110,376)
Fund balances brought forward		<u>20,136,799</u>	<u>27,247,175</u>
FUND BALANCES CARRIED FORWARD AT 31 MARCH 2004		<u>35,484,036</u>	<u>20,136,799</u>

THE TUBNEY CHARITABLE TRUST
BALANCE SHEET AS AT 31 MARCH 2004

	Note	2004 £	2003 £
FIXED ASSETS			
Tangible	4	12,080	21,728
Investments	5	<u>30,859,907</u>	<u>15,543,174</u>
		30,871,987	15,564,902
CURRENT ASSETS			
Debtors	6	1,933,160	1,203,023
Cash at bank		<u>4,391,202</u>	<u>5,937,491</u>
		6,324,362	7,140,514
CREDITORS			
Amounts falling due within one year	7	<u>(1,712,313)</u>	<u>(2,568,617)</u>
NET CURRENT ASSETS		<u>4,612,049</u>	<u>4,571,897</u>
NET ASSETS		<u>35,484,036</u>	<u>20,136,799</u>
FUNDS			
Unrestricted		<u>35,484,036</u>	<u>20,136,799</u>

The notes on pages 8 to 13 form part of these accounts.

The accounts were approved by the Board of Trustees on 7 July 2004 and signed on its behalf by:

THE TUBNEY CHARITABLE TRUST**NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2004****1 ACCOUNTING POLICIES****a) Accounting conventions**

The accounts are prepared in accordance with SORP 2000: Accounting and Reporting by Charities and in compliance with applicable accounting standards. Income is shown gross and is accounted for when received. Expenditure is shown gross. Accrual adjustments have been made for all known liabilities at the end of the accounting period.

b) Charitable expenditure

Charitable expenditure comprises all expenditure directly relating to the objects of the Charity. It includes the direct cost of supporting charitable activities and projects, and other costs of carrying out those charitable activities or projects.

c) Depreciation and fixed assets

Depreciation of tangible fixed assets is provided on a straight line basis, calculated at annual rates estimated to write off each asset over the term of its useful life. The rates in use are as follows:

Computer software – 33 1/3% per annum.

d) Valuation of investment assets

All investment assets are shown on the balance sheet at market value at the balance sheet date. The market value has been determined by the Independent Investment Portfolio Manager. Unrealised gains and losses arising on the revaluation of investment assets are included in the statement of financial activities.

The investments are now classified as fixed assets rather than current assets, as the charity intends to hold the investments for long-term use. The comparative figures have been adjusted accordingly.

e) Grants payable

Grants payable are accounted for when the grantee has satisfied all conditions necessary to make them entitled to the grant.

Grants payable over a number of years are accounted for when granted and shown as liabilities at the year end.

THE TUBNEY CHARITABLE TRUST

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2004

2 GRANTS PAYABLE FOR YEAR		£	£
Beneficiary			
Animal Welfare			
Southern Wildlife Care and Advisory Trust (The)	42,372		
Fauna & Flora International	31,790		
British Butterfly Conservation Society Ltd (The)	30,000		
International League for the Protection of Horses	30,000		
Battersea Dogs Home	20,686		
Friends of Bristol Horses Society (The)	10,000		
Royal Veterinary College Animal Care Trust (The)	<u>10,000</u>		
			174,848
Education			
Winchester College	250,000		
Youth Sport Trust	100,000		
Derbyshire Association for the Blind Ltd (The)	60,000		
Federation of Artistic and Creative Therapy	60,000		
Home-Start	50,000		
KIDS	50,000		
Voluntary Service Overseas	50,000		
Live Music Now	49,200		
Wee Stories Theatre for Children	45,000		
Weston Spirit	40,000		
Common Players (The)	30,000		
National Youth Orchestra of Great Britain	30,000		
Oxfordshire Association for the Blind	30,000		
Roots and Shoots	30,000		
Scottish Borders Community Orchestra	30,000		
Philharmonia Orchestra	26,000		
Cambodia Trust (The)	25,000		
ADAPT Trust (The)	20,000		
CP Centre (The)	20,000		
Deafax Trust (The)	20,000		
Listening Books	20,000		
National Youth Orchestra of Great Britain	20,000		
Special Play and Learning Activities in School Holidays	15,000		
National Library for the Blind (The)	10,480		
National Deaf Children's Society (The)	10,000		
Stockport & District Association for Mental Health	10,000		
Suffolk Befriending Scheme	10,000		
Winchester & District Mencap Society	<u>10,000</u>		
			1,120,680
Natural Environment			
University of Oxford - Department of Zoology	250,000		
Berks, Bucks & Oxon Wildlife Trust (The)	200,000		
Scottish Native Woods	100,000		
Grasslands Trust (The)	82,400		
Derbyshire Wildlife Trust	75,000		
Wiltshire Wildlife Trust	60,000		
Conservation Foundation (The)	51,699		
Sustrans	50,000		
Woodland Trust (The)	50,000		
Dorset Wildlife Trust	48,000		
Northmoor Trust	45,000		
Waterways Trust, Scotland (The)	20,000		
Global Canopy Foundation	<u>14,975</u>		
			<u>1,047,074</u>
			2,342,602

THE TUBNEY CHARITABLE TRUST

**NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2004
(CONTINUED)**

3	MANAGEMENT AND ADMINISTRATION	2004 £	2003 £
	Professional fees	53,195	36,370
	Travelling expenses	1,975	1,208
	Meeting costs	1,332	1,224
	Recruitment	27,332	6,241
	Audit and accountancy	16,529	22,556
	Bank charges	<u>1,200</u>	<u>978</u>
		<u>101,563</u>	<u>68,577</u>
4	FIXED ASSETS		Computer software £
	Cost:		
	At 1 April 2003		28,940
	Additions		<u>-</u>
	At 31 March 2004		<u>28,940</u>
	Depreciation		
	At 1 April 2003		7,212
	Charge for the year		<u>9,648</u>
	At 31 March 2004		<u>16,860</u>
	Net book value:		
	At 31 March 2004		<u>12,080</u>
	At 31 March 2003		<u>21,728</u>

THE TUBNEY CHARITABLE TRUST

**NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2004
(CONTINUED)**

5	FIXED ASSET INVESTMENTS	2004 £	2003 £
	Opening market value	15,543,174	1,006,255
	Additions in the year	18,690,189	17,039,208
	Disposals at market value	(5,647,937)	(899,283)
	Movement in deposit account	(99,353)	(15,994)
	Net unrealised investment gains/(losses)	<u>2,373,834</u>	<u>(1,587,012)</u>
	Closing market value	<u>30,859,907</u>	<u>15,543,174</u>
	 Market value analysed by type of investment:	 2004 £	 2003 £
	Freehold and leasehold interests	312,500	100,000
	Unquoted investments	860,000	542,000
	Equities	15,769,454	5,747,386
	UK government bonds	6,300,046	2,007,068
	Non-government bonds	7,617,907	4,146,720
	Cash	<u>-</u>	<u>3,000,000</u>
		<u>30,859,907</u>	<u>15,543,174</u>
	Cost of investments £29,410,389 (2003 £16,368,988).		
	No individual investments comprised more than 5% of the portfolio value in 2004 (2003 – none).		
6	DEBTORS	2004 £	2003 £
	Interest due	-	36,742
	Investment income due	-	6,941
	Tax recoverable	-	159,340
	Legacies and donations receivable	<u>1,933,160</u>	<u>1,000,000</u>
		<u>1,933,160</u>	<u>1,203,023</u>

THE TUBNEY CHARITABLE TRUST

**NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2004
(CONTINUED)**

7	CREDITORS - DUE WITHIN ONE YEAR	2004 £	2003 £
	Grants payable	1,700,698	2,513,767
	Accruals	<u>11,615</u>	<u>54,850</u>
		<u>1,712,313</u>	<u>2,568,617</u>

8 TRUSTEES' REMUNERATION

The trustees did not receive any remuneration during the period. Trustees received reimbursed expenses during the period as follows:

	£
J Burchfield	294
T Collins	922
J Kennedy	568
R Olivieri	<u>159</u>
	<u>1,943</u>

9 RELATED PARTIES

J Burchfield is a Trustee and a partner in Nabarro Nathanson solicitors. During the year Nabarro Nathanson received £232,923 (2003: £267,753) for the provision of professional services, Trust administration services and staff accommodation.